COSTA RICA

Decent Work Check 2019

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WageIndicator started in 2001 to contribute to a more transparent labour market for workers and employers by publishing easily accessible information on a website. It collects, compares and shares labour market information through online and face-to-face surveys and desk research. It publishes the collected information on national websites, thereby serving as an online library for wage information, labour law, and career advice, both for workers/employees and employers. The WageIndicator websites and related communication activities reach out to millions of people on a monthly basis. The WageIndicator concept is owned by the independent, non-profit WageIndicator Foundation, established in 2003. The Foundation has offices in Amsterdam (HQ), Ahmedabad, Bratislava, Buenos Aires, Cape Town, Islamabad and Venice.

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Bibliographical information


For an updated version in the national language, please refer to https://tusalario.org/costarica

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INTRODUCTION

Decent Work is the type of work for which all of us aspire. It is done under conditions where people are gainfully employed (and there exist adequate income and employment opportunities); social protection system (labour protection and social security) is fully developed and accessible to all; social dialogue and tripartism are promoted and encouraged; and rights at work, as specified in ILO Declaration on Fundamental principles and Rights at Work and Core ILO Conventions, are practiced, promoted and respected.

WageIndicator Foundation has been working, since late 2007, to raise awareness on workplace rights through a unique tool, i.e., Decent Work Check. The Decent Work Check considers different work aspects, which are deemed important in attaining "decent work". The work makes the rather abstract Conventions and legal texts tangible and measurable in practice.

The Decent Work Check employs a double comparison system. It first compares national laws with international labour standards and gives a score to the national regulations (happy or sad face). If national regulations in a country are not consistent with ILO conventions, it receives a sad face and its score decreases (and vice versa). It then allows workers to compare their on-ground situation with national regulations. Workers can compare their own score with national score and see whether their working conditions are consistent with national and international labour standards. The Check is based on de jure labour provisions, as found in the labour legislation.

Decent Work Check is useful both for employees and employers. It gives them knowledge, which is the first step towards any improvement. It informs employees of their rights at the workplace while simultaneously enlightening employers about their obligations. Decent Work Check is also useful for researchers, labour rights organizations conducting surveys on the situation of rights at work and general public wanting to know more about the world of work. WageIndicator teams, around the world, have found out that workers, small employers and even labour inspectors are not, sometimes, fully aware of the labour law. When you are informed - being a workers, self-employed, employee, employer, policy maker, labour inspector - there is a greater possibility that you ask for your rights (as a worker), you comply with rules (as an employer) and you strive to enforce these (as a labour inspector).

The work is relevant to the challenges posed to the future of work especially the effective enforcement of legislation in financially constrained states, rise of precarious employment and measuring the impact of regulatory regimes.

Currently, there are more than 100 countries for which a Decent Work Check is available here: www.decentworkcheck.org During 2019, the team aims to include at least 10 more countries, thus taking the number of countries with a Decent Work Check to 115!
Major Legislation on Employment and Labour

3. Law 832 Concerning Minimum Wages
4. Act No.7735 on Protection of the Adolescent Mother
6. Law no. 7302, National Pension System
7. Law no. 7983, Worker Protection Act
8. Law against Sexual Harassment Employment and Teaching, 1995 (Law No. 7476)
9. Ley No. 2694. Prohíbe toda clase de discriminación en materia laboural, 1960
10. Law No. 8107 of 18 July 2001
11. Law No. 9095 regarding Forced Labour

The text in this document was last updated in January 2019. For the most recent and updated text on Employment & Labour Legislation in Costa Rica in Spanish, please refer to: https://tusalario.org/costarica
ILO Conventions

Minimum wage: Convention 131 (1970)
Regular pay & wage protection: Conventions 95 (1949) and 117(1962)

Costa Rica has ratified the Conventions 95, 117 & 131.

Summary of Provisions under ILO Conventions

The minimum wage must cover the living expenses of the employee and his/her family members. Moreover, it must relate reasonably to the general level of wages earned and the living standard of other social groups. Wages must be paid regularly on a daily, weekly, fortnightly or monthly basis.
Regulations on work and wages:

- Law 832 Concerning Minimum Wages

Minimum Wage

Minimum Wage is the minimum remuneration that every worker is entitled. It should be sufficient to cover the material, moral and cultural needs of the worker and is fixed periodically for different occupations, sectors and regions.

National Wages Council in collaboration with the Ministry of Labour determines the minimum wage through executive decrees. The Council sets the minimum wage by sector and occupations and it is applicable to all workers employed in private sectors. The Council is a tripartite body composed of government, worker and employer representatives. It works under the Ministry of Labour and Social Security and is responsible for setting and reviewing minimum wages for all private sector labour activities. It is composed of 9 regular members and three substitute members. The National Wages Council is established by a constitutional mandate under article 57 of the Constitution.

Minimum wage should be sufficient to cater to the needs of workers and their families. Other factors that are considered while determining the minimum wage includes cost of living, level of wages and incomes in the country, economic development, and inflation rate.

Minimum wages can be revised at the request of 5 employers or 15 workers in the same occupation at any time during the year. Minimum wage for public sector employee is determined by specific Decrees, which regulate the increment of wages for these workers.

Labour Inspectors, working under the Ministry of Labour and Social Security, are authorized to carry out inspections to ensure compliance with the constitutional provisions as well as labour code provisions, international ratified conventions and collective agreements. Minimum wage compliance is also regulated by the labour inspectors. Violation of these provisions leads to fines. Fines may range between 1 to 23 base wages.

Regular Pay

Wage is the compensation that an employer must pay to the worker according to a labour contract. In accordance with the Costa Rican Constitution, it is a primary obligation of the employer to give salary to his workers.

Labour Code allows employer to pay wages per unit of time (hourly, daily, weekly, fortnightly or monthly) or per piece of work. It requires an employer to pay workers in legal tender. Parties are free to set wage payment period, which cannot be greater than a fortnight for manual workers and one month for intellectual (non-manual) workers and domestic workers.

The law allows in kind payment of wages, which a worker receives in form of food, lodging, clothes and other perquisites, intended for his/her immediate personal use. Value of in kind payment must not exceed 50% of the cash salary that a worker receives. Workers must be provided with a salary slip which should indicate base salary, working hours, overtime amount, and any commissions or bonuses paid to the worker.

Regulations on compensation:

Overtime Compensation

In accordance with the Labour Code, normal working hours are 8 hours a day and 48 hours a week. Working time is the time during which the worker is at the disposal of the employer in the establishment, including the lunch periods or breaks. For young workers, normal working hours are 6 hours per day and 36 hours per week. In case of domestic workers, normal working hours are 8 hours a day and 48 hours a week for daytime work and 6 hour a day and 36 hours a week for night-time work.

Any work performed exceeding the legal working time limits or that exceeds the lower working time limits that the employer and worker have agreed upon is known as overtime. If a worker works beyond the stipulated working hours, i.e., 8 hours a day and 48 hours a week, he/she is entitled to an overtime pay that is 50% over and above the rate of his ordinary pay (150% of the normal wage rate for overtime hours). Maximum daily working hours (normal + overtime) can't exceed 12 hours a day which means total weekly hours will exceed 56 weekly hours if a worker works overtime on 3 days of the week.

Normal working hours limit is not applicable to managers, administrators and those who work without direct supervision; commission agents and similar workers who do not carry out their work at the workplace; intermittent workers or those whose presence alone is required; and workers who, because of the nature or functions of their work, cannot be subject to the hours limit. Overtime is not allowed for works, which are dangerous or unhealthy in nature. The 12-hour limit does not apply where the work is in response to disasters or risks to lives, establishments, machinery, facilities, products, or crops and where the workers concerned cannot not be substituted and the work cannot be postponed.


Night Work Compensation

There is no provision in the law, which requires employers to provide premium pay to workers working at night. Night work means the work performed in the interval between 7 p.m. and 5 a.m. In cases of mixed hours of work (mix of day and night hours), it is considered night work when a worker performs work for 3.5 hours or more in the interval between 7 p.m. and 5 a.m. The daily and weekly hours limit for night workers cannot exceed 6 hours and 36 hours respectively. The daily and weekly limit for mixed schedule workers cannot exceed 7 hours and 42 hours respectively.

Compensatory Holidays / Rest Days

In cases where the public or social interest justifies the measure, and the worker disagree with working on his rest day, the employer may request to the Ministry of Labour authorization for provide his workers with cumulative compensatory rest as a way of remuneration. Similarly, if a worker works on public holiday, an employer is required to provide compensatory rest within 15 days of the public holiday.


Weekend / Public Holiday Work Compensation

Workers may be required to work on weekly rest days and public holidays. In such circumstances, when employees have to work on weekend or official holidays, they are entitled to receive wages at a premium rate of 200% of the normal hourly wage rate.

03/13 ANNUAL LEAVE & HOLIDAYS
Regulations on annual leave and holidays:

Paid Vacation / Annual Leave

The legislation provides that right to paid annual leave is guaranteed to all employees, after completion of 12 months (50 weeks) of continuous service. The annual leave has a minimum length of (12 working days) 14 calendar days. This law does not indicate whether paid annual leave increases with longer service. If a contract is terminated before the period of fifty weeks, employee is entitled to at least one day of vacation for each month worked and it is paid at the time of their contract termination.

The employer determines the schedule of annual leave for the workers. It is obligatory for the employer to indicate the timing of annual leave for the workers within 15 days after 50 weeks of continuous work, in order not to negatively influence the functioning of the establishment, industry or business or the effectiveness of rest.

Workers may enjoy the uninterrupted leave. Under agreement between the parties, such leave may be split in maximum two terms, when the circumstances of the establishment do not permit a long absence. In general, it is not permitted to accumulate holidays. However, it can be done once by the worker who perform specific tasks such as technical, managerial positions or similar work, when worker cannot be replaced by other worker, or when the residence of worker’s family is situated in another Province.

Annual leave is a paid leave and the employee receive a leave benefit which is equivalent to the average of the ordinary and extraordinary remunerations received in the last week; best reference term provided by Regulation regarding occupations in the agricultural sector; or the average of the last 50 weeks' salary if working in a commercial, industrial establishment or of any other type.

Compensation in lieu of annual leave is prohibited except in the case of contract termination before enjoyment of leave; in the case of casual or piecework; and if for some reason worker could not take annual leave and may agree with the employer to get compensation for excess of minimum two weeks of leave. The compensation may not be granted if the employee has received benefit in the previous two years.


Pay on Public Holidays

Workers are entitled to paid holidays during Festival (public and religious) holidays. These are usually 11 in number however paid holidays, required under the law, are only 09. An employer is not under obligation to pay for holiday on August 02 and October 12.

Public holidays include New Year’s Day (January 01), Juan Santamaria Day (April 11),
Holy Thursday (April 17), Good Friday (April 18), Labour Day (May 01), Annexation of Guanacaste (July 25), Virgin of Los Angeles Day (August 02), Mother’s Day (August 15), Independence Day (September 15), National Cultures Day/Columbus Day (October 12), and Christmas Day (December 25).


Weekly Rest Days

Workers are entitled to 24 consecutive hours of rest after six days of work. Workers are paid premium rate in the case they render services in commercial establishments and in other occupations if it has been expressly determined.

Generally, working on weekly rest day is not allowed except in case when the nature of the work does not involve heavy, unhealthy or dangerous tasks and upon mutual agreement between the parties. These occupations are those in the agricultural sector, livestock farming, industrial establishments which requires continuous work, or in the public or social interest and where the opening of the establishment on weekly rest day is necessary.

Labour Code has provisions on both the rest breaks (during working hours) however the provision on daily rest periods is unclear. Employer and worker may agree on the length of rest break allowed for rest and meals depending on the nature of work. The minimum rest break is however 30 minutes which is continuous and is considered part of the working time.

As for daily rest periods, there is no clear provision and deducing the maximum daily working hours (12 hours) from 24 hours provides for a general daily rest period of 12 hours.

Regulations on employment security:


Written Employment Particulars

The employment contract is a contract under which a person undertakes to provide services or work under the immediate direction of another and for consideration of pay, in any kind or form. It presumes the existence of this contract between the worker who provides services and the person who receives them.

Employment contracts can be both oral and written. Oral contracts are provided in some specific cases (agricultural labour, temporary employment and piecework where the value does not exceed certain limit). Written contracts are provided for most of the work. Following information must be present in an employment contract: the full name, nationality, age, sex, marital status and address of the contracting parties; the number of their identity cards, if they are obliged to carry them; a precise description of the worker's residence; the duration of the contract or the expression must be indefinite, for particular work or lump sum; the time of the working day and the times at which it should be paid; the salary, and mode, time and place of payment; the place or places where the service will be provided or performed the work; other terms agreed upon by the parties; the place and date of conclusion of the contract; the signatures of the parties, provided that two witnesses may validly replace the one who does not know or cannot read and write.

Employment contract is concluded in a triplicate: one for each party and third is submitted by the employer to the Office of Employment, Ministry of Labour and Social Security within fifteen days of its conclusion or modification or renewal. In accordance with article 6 of the Labour Code, all workplace orders and instructions must be in Spanish which means that all employment related documents including employment contract must be concluded in Spanish.


Fixed Term Contracts

Costa Rican labour Law prohibits hiring fixed term contract workers for tasks of permanent nature. The general duration of fixed term contracts is 12 months. This duration is 60 months (5 years) if the work requires special technical preparation. A fixed term contract is subject to renewal if the service provided remains extraordinary, does not involve the permanent activity of the enterprise and objective reasons (at the time of hiring) still persists. An employment contract may be concluded for a definite (fixed term), indefinite (permanent term) periods or for performing some specific task.

Probation Period

Probationary period in Costa Rica is 3 months. It is implied from the provisions of Labour code. An indefinite term contract may be terminated within the first three months without any obligation to serve notice or pay in lieu thereof. For domestic workers, the probation period is also three months.


Notice Requirement

The employment contract can be terminated by mutual consent without liability to any party, or on the expiry of term, except in the case of extension, and the conclusion of the work on contracts for specific work; or on the grounds expressly provided in the labour code.

Labour law requires an employer to render a written termination notice before terminating an employee for reasons other than just cause. Notice period is not required in case of just cause. At the time of termination, an employer must issue a letter stating the date of hiring and job description. A worker may request the employer to include in letter the reason for termination and the way he worked. If the employment contract expires due to dismissal for lack attributed to the worker, the delivery of the letter of dismissal is obligatory which should describe in a timely and detailed manner the fact or facts on which the dismissal is based. Under the reform, employers are now required to personally deliver the dismissal letter to the employee, outlining in clear detail the facts leading to dismissal. If the employee refuses to accept the letter, the employer must deliver the letter to the nearest local office of the Ministry of Labour via certified mail within 10 calendar days of the dismissal. (applicable from 26 July 2017)

However, the length of pre-termination notice depends on the length of time, which the employee has worked for that particular employer. Duration of notice period is as follows:

- for an employment period of more than 3 months but less than 6 months, required notice period is one week;
- for an employment period of more than 6 months but less than 1 year, required notice period is two weeks; and
- for an employment period of one year or more, one-month notice is required.

Notice period is provided in writing but if the contract is verbal, the employer may give verbal notice before two witnesses. If a party fails to provide notice period, payment is lieu of notice is obligatory. Amount of payment is equivalent to the salary that he/she would have earned during the notice period.

Severance Pay

If a contract of indefinite term is terminated by the employer, he/she has to pay the following to the worker: severance pay, proportional mandatory Christmas-bonus, compensation for annual leave/vacations not yet enjoyed, compensation in lieu of prior notice of termination (if notice was not served). A worker receives severance pay on termination due to following cases: involuntary termination; dismissals for reasons other than just cause; terminations based on redundancy or employer's restructuring; retirement; employer's bankruptcy; force majeure; and death.

Severance Pay is also dependent on the length of employment and is as follows:

- For continuous work of three to six months, an amount equal to 7 days wages is paid as severance.
- For continuous work of one year, the severance pay is 19.5 days of wages.
- The severance pay increases with years of service.

Regulations on family responsibilities:

Paternity Leave

There is no provision in the law on paid or unpaid paternity leave.

Parental Leave

There is no provision in the law on paid or unpaid parental leave.

Flexible Work Option for Parents / Work-Life Balance

No provisions could be located in the law supporting work-life balance for parents or workers with family responsibilities.
06/13  MATERNITY & WORK
Regulations on maternity and work:
- Act No.7735 on Protection of the Adolescent Mother
- Act No.7739 issuing the Code of the Childhood and Adolescence of 6 January 1998

Free Medical Care

The clinics covered under the Social Security Fund and Health Care Centres provide free prenatal and post-natal care to the adolescent mothers.

No Harmful Work

There is no specific provision for pregnant women working in arduous conditions. However, in general, Labour Code prohibits employment of women in the work that is heavy, unhealthy or dangerous (either physically or mentally).

In accordance with the regulation No.33507-MTSS, pregnant workers or nursing mothers must not be hired in any work that involves use and management of agrochemicals.


Maternity Leave

Female employees are entitled to a paid maternity leave in the event of childbirth. A pregnant woman is entitled to a mandatory period of paid leave of four months (120 days) including one month before birth and three months after birth. Maternity leave can be extended by 03 additional months for medical reasons. In order to acquire paid maternity leave, a worker must provide a medical certificate, indicating expected date of delivery likely to occur within 5 weeks, to the employer.

Same rights are provided to the worker in case of adoption, i.e., 3 months leave is provided immediately following the adoption. Pregnant workers are entitled to 45 days of paid maternity leave in the event of miscarriage.


Income

The maternity leave is awarded with full pay. The employer pays half of a worker's wage while the other half is paid by the government/social security fund. In the case of miscarriage or premature non-viable birth, amount of benefit reduces to half.

Protection from Dismissals

In accordance with the labour code, it is illegal for an employer to dismiss a female employee during her pregnancy or when she is nursing a baby. Exceptions are provided for the dismissal due to just cause. If employment of a pregnant or breastfeeding worker is terminated in violation of above provision, she has the right to reinstatement and with full enjoyment of all rights including all the maternity leave allowance and wages she could have received from the time of dismissal to eighth month of pregnancy. A breastfeeding worker is entitled to 10 days’ salary in addition to severance and damages.


Right to Return to Same Position

Labour law provides a pregnant worker the right to return to same position after availing her maternity leave.


Breastfeeding

Labour Code requires employers to provide nursing breaks, each of 15-minute duration, after every 3 hours of work to breastfeed a child. An employer can also provide two half-an-hour breaks in the full working day, if requested by worker.

Regulations on health and safety:

**Employer Cares**

In accordance with article 193 of the Labour Code, an employer is required to adopt occupational safety and health measures at the workplace to protect employee’s lives, safety, moral and physical integrity against work hazards.

The employer must also ensure periodic medical examination of the workers. Employers must adopt health and safety measures regarding buildings, facilities and environmental conditions; operations and work processes; provision, use and maintenance of personal protective equipment; installation and maintenance of safeguards and protections of all kinds of machines and installations; and reduction, through technical measures, of the impact of noise and vibration.

It is obligatory for an employer to provide and promote OHS information and training to all workers.


**Free Protection**

In accordance with the provisions of this Labour Code, it is the responsibility of employer to provide and maintain free protective equipment for the workers and to ensure its proper use and operation.


**Training**

In accordance with the article 284 of Labour Code, it is the responsibility of an employer to provide training as is necessary to ensure health and safety at work of his employees.

Labour Inspection System

Labour Inspection System is provided under the Labour Code. However, it is not as efficient as is required under ILO Convention on labour inspection.

The Inspectorate of Labour is responsible to ensure compliance with laws, collective agreements and regulations governing the conditions of work and OSH. The National Insurance Institute may also appoint inspectors so that the relevant OSH regulations can be enforced.

The national legislation has authorized the inspectors to enter in workplace premises at any time during the day or the night to ensure the compliance with OSH law and the prevention of risks at work. They may suspend the work or order the temporary cessation of the work until the employer complies with the provisions. Labour tribunals have the power to impose the closure of the workplace for up to a month.

The inspectorate is obliged to educate, advice and train employers and workers and their unions about their rights and obligations in order to prevent conflicts in the workplace. They are also authorized to issue orders and make recommendations to the employer to take certain steps within a specified period. They can initiate legal action if the employers do not comply with the orders.

The inspectors have the power to require the police and other authorities to provide assistance in order to fulfil their functions. The financial penalties, in case of non-compliance, vary from 1 to 23 basic salaries.

08/13 SICK LEAVE & EMPLOYMENT INJURY BENEFIT
Regulations on sick leave & Employment Injury Benefits:


**Income**

Employees are entitled to sickness benefits when the disease proves to render a person unfit for the normal performance of his/her duties for a period not exceeding three months. During sick leave, an employer has to pay at least 50 percent of the salary for the first three days of an employee's sick leave while the Social Security Administration (CCSS) pays the other 50 percent. The CCSS pays 60 percent of the salary from the fourth day of the sick leave up to 52 weeks with no obligation on the part of the employer to pay salary during the remaining period of sick leave. However, in accordance with article 79 of the Labour Code, an employer is required to provide following to a sick worker:

a) Half (50%) salary for one month after continuous work of greater than three months but less than six months;
b) Half (50%) salary for two months after continuous work of greater than six months but less than nine months;
c) Half (50%) salary for three months after continuous work of greater than nine months.


**Medical Care**

Insured workers are entitled to medical care which includes general medical care, specialist care, medicine, hospitalization and maternity care.


**Job Security**

In accordance with article 79 of the Labour Code, employment contract of a worker is suspended during the term of his sick leave. Art. 80 of Labour Code which allowed an employer to terminate employment contract of a sick worker after 3 months of leave has been repealed in 2009. Therefore, it is concluded that employment of a worker is secure during the period of his/her sick leave.


The text in this document was last updated in January 2019. For the most recent and updated text on Employment & Labour Legislation in Costa Rica in Spanish, please refer to: https://tusalario.org/costarica
Disability / Work Injury Benefit

Work injuries are divided into four categories: (i) permanent total incapacity (ii) permanent partial incapacity (iii) temporary incapacity and (iv) fatal injury leading to the death of a worker.

In the case of permanent total incapacity/disability (when assessed degree of disability is greater than 67%), pension is 100% of the minimum wage plus 90% of the insured's earnings that exceed this amount.

In the case of permanent partial disability, amount of compensation depends on the assessed degree of disability and a percentage of full pension is accordingly paid. For assessed degree of disability in between 50% to 67%, benefit (67% of earnings) is paid up to 10 years while for assessed disability in between 0.5% to 49%, benefit is paid for 5 years.

In the case of temporary disability, benefit is 75% of the earnings for first 45 days are paid. Thereafter, 100% of the legal minimum wage plus 75% of worker's earnings is paid up to 2 years.

In the case of fatal injury, dependents (widow/disabled widower/children/dependent parents) receive survivors' pension. The widow(er) pension is 40% of the deceased worker's average earnings. Orphan's pension is 15% to 40% of the deceased worker's average earnings. Dependent parents also get some benefit. Survivors' benefits, when combined, cannot exceed 75% of the deceased's average earnings.

Source: ISSA Country Profile for Costa Rica
Regulations on social security:
- Law no. 7302, National Pension System
- Law no. 7983, Worker Protection Act

Pension Rights

To be entitled for full pension, a worker must have attained 65 years of age (same for men and women) with at least 300 months of contributions. There is also an option of advanced pension. Qualifying age for advanced pension is 62 years (60 years for women). Retirement age can also be reduced if worker has higher (than 300) months of contributions. Pension may also be deferred.

The Old-age pension depends upon the length of the total contribution period and average earnings. The average earnings in the last 60 months as well as indexed earnings in the last 240 months determine the pension payable to a worker.

Source: ISSA Country Profile for Costa Rica

Dependents' / Survivors' Benefit

National Pension System (Law No. 7302) and Worker's Protection Act (Law No. 7983) provide for survivor benefit. A person is entitled to a survivor pension if he/she is the surviving spouse or the child of the deceased, and the deceased was, at the time of death, a pensioner or eligible for a pension. If the survivor is a spouse, he / she is entitled to 50% of the pension deceased worker received or was entitled to receive if younger than age 50; 60% if aged 50 to 59; 70% if aged 60 or older or with a disability. Orphans and dependent parents also receive pension. Total Survivors' benefit cannot exceed 100% of the deceased worker's pension.

Source: ISSA Country Profile for Costa Rica; National Pension System Law No. 7302; Worker's Protection Act Law No. 7983

Unemployment Benefits

There is no provision for unemployment benefit under Costa Rican labour and social security laws.
Invalidity Benefits

National Pension System (Law No. 7302) and Worker's Protection Act (Law No. 7983) provide for invalidity benefit in the case of non-occupational accident/injury/disease resulting into permanent invalidity. Invalidity pension depends upon the length of the total contribution period and average earnings. The average earnings in the last 60 months determine the basic component of the pension (from 43% to 52.5%). It is calculated similarly as old age pension.

Source: ISSA Country Profile for Costa Rica; National Pension System Law No. 7302; Worker's Protection Act Law No. 7983
Regulations on fair treatment:
- Law against Sexual Harassment Employment and Teaching, 1995 (Law No. 7476)
- Ley No. 2694. Prohíbe toda clase de discriminación en materia laboural, 1960
- Law No. 8107 of 18 July 2001

Equal Pay

In accordance with the Labour Code, the principle of equal remuneration for work of equal value between men and women workers has to be respected and there cannot be any discrimination on the basis of age, ethnicity, gender, religion or nationality. The Constitution also protects the right of equal pay for equal work (art. 57). The new Labour Procedure Code also has provisions on equal pay for equal work and requires equal treatment to workers in term of working hours and remuneration.


Sexual Harassment

The law against sexual harassment (Law No. 7476) prohibits sexual harassment in the workplace and educational institutions. Sexual harassment is considered as any sexual conduct that is undesired by the individual who receives it. The conduct is repeated and causes detrimental effects in the material conditions of employment or teaching: working or educational performance and fulfilment; and general state of personal well-being.

The law imposes penalties, which include a letter of reprimand, suspension of contract to dismissal, with more serious incidents subject to criminal prosecution.

Source: Law against Sexual Harassment Employment and Teaching of 1995 (Law No. 7476)

Non-Discrimination

The Constitution of Costa Rica guarantees equality before the law and prohibits practicing of all discrimination contrary to human dignity. It further requires that "no discrimination may be made with respect to salary, advantages or conditions of work between Costa Ricans and foreigners, or with respect to some group of workers. However, it stipulates, "in equal conditions, the Costa Rican worker must be preferred. Law 2694 prohibits any type of discrimination on the grounds of race, colour, sex, age, religion, marital status, political opinion, national extraction, social origin, affiliation or economic status, which limits equality of opportunity or treatment in employment or occupation. Similarly, other laws prohibit discrimination on the basis of disability and union activity. Discrimination in employment on the basis of age, ethnicity, gender or
religion is prohibited.

In accordance with new Labour Procedure Code, effective from July 2017, any discrimination in the workplace based on age, ethnicity, gender, religion, race, sexual orientation, marital status, political opinion, national extraction, social origin, affiliation, disability, union affiliation, economic status or any other similar form of discrimination is prohibited. Similarly, dismissal of workers on above grounds is also prohibited.

In accordance with Law No. 7600 on Equal Opportunities for Persons with Disabilities, the State shall guarantee to persons with disabilities, both rural and urban areas, the right to an adequate job in accordance with their conditions and needs.


**Equal Choice of Profession**

Women cannot work in the same industries as men. Night work for women workers is prohibited.

MINORS & YOUTH
Regulations on minors and youth:

- Childhood and Adolescence Code (Law No. 7739), 1998

**Minimum Age for Employment**

Minimum age for employment is 15 years. The working hours for workers over 15 and less than 18 years of age cannot exceed seven hours a day and forty-two hours a week. The working hours of young workers over 12 years and under 15 cannot exceed five hours a day and thirty hours a week. Work of all types by young workers under the age of 12 years is fully prohibited. In order to employ a young worker, it is obligatory for an employer that age, full name, address, job/class of work, salary, and a proof of compulsory education for the young worker must be recorded and then registered in the Civil Registry.

Education is the priority for the children. Employers must ensure that the work performed by minors must not interfere with their education and provide the means to allow their under-age workers to attend school on regular basis. Parent's consent is also required to employ a worker less than 15 years of age. Under the Childhood and Adolescence Code, the compulsory education age is 17 years.


**Minimum Age for Hazardous Work**

Minimum Age for Hazardous Work is set as 18 years. The Labour Code prohibits children younger than age 18 from working in certain occupations that are hazardous to their physical, mental, or moral health. These are occupations that entail working at night, in a mine, in a quarry, as well as places deemed dangerous for children to dwell in, such as a bar, hostels, pubs, or clubs. The night period for children is between 06 p.m. to 06 a.m.

The Childhood and Adolescence Code mentions additional hazardous occupations prohibited to children, including working with machines, toxic substances, and excessively loud noises. Law No. 8922, Prohibiting Dangerous Work and Unhealthy Work for Adolescent Workers, has a comprehensive list of hazardous occupations, employment sectors, and activities that children should not be engaged in.

FORCED LABOUR
Regulations on forced labour:

- Law No. 9095 regarding Forced Labour

Prohibition on Forced and Compulsory Labour

In accordance with article 80 of Law against Trafficking in Persons and Creation of the National Coalition Against the Smuggling of Migrants and Trafficking No 9095, a person who induces, maintains or subjects a person to carry out work or services in serious detriment of their basic human rights (without the consent of the victim) is punishable with imprisonment for four to eight years. The penalty is six to twelve years if the victim is a person under eighteen years of age or is vulnerable.

Source: §80 of the Law against Trafficking in Persons and Creation of the National Coalition Against the Smuggling of Migrants and Trafficking No 9095; §189-bis of Penal Code

Freedom to Change Jobs and Right to Quit

The constitution provides the right to choose the occupation. It states, "Work is a right of the individual and an obligation with society. The State must procure that everyone has an honest and useful occupation, duly remunerated, and because of this to impede the establishment of conditions that in some form diminish the freedom or the dignity of man or degrade his work to the condition of simple merchandise."

Workers have the right to change jobs after serving due notice on their employer. For more information on this, please refer to the section on employment security.


Inhumane Working Conditions

Working time may be extended beyond normal working hours of forty eight hours per week and eight hours a day. However, total hours of work inclusive of overtime must not exceed 12 hours a day and 56 hours a week, if a worker works overtime on 3 days of the week. This 12-hour limit does not apply where the work is in response to disasters or risks to lives, establishments, machinery, facilities, products, or crops; and where the workers concerned cannot not be substituted and the work cannot be postponed.

For more information on this, please refer to the section on compensation.

Regulations on trade unions:

Freedom to Join and Form a Union

Constitution and labour law provide for freedom of association and allow workers and employers to join and form unions. This right is regulated by the labour code.

In accordance with the labour code, union is a permanent association of workers or employers or engaged in a profession or trade, constituted exclusively for the study, improvement and protection of their common economic and social interests. Their main objective is to hold conventions and collective agreements and in general, they are involved in all the activities that are not inconsistent with their essential purposes or with the law.

Workers have a right to form a union without prior authorization and the registration process must begin within 30 days of its formation. To get a legal recognition, an application is signed by its president or secretary-general and forwarded to the Office of Trade Unions of the Ministry of Labour and Social Security. The charter must contain the information regarding the number of members, type of union and the names of the people who make up its directive. The union gets registered within 15 days of filing the required documents.


Freedom of Collective Bargaining

Right to collective bargaining is recognized by Constitution and the law. However, this right is frustrated when employers bargain directly with workers' representatives.

Collective Agreement is held between one or more trade unions and one or more employers, or one or more unions of employers, in order to regulate the conditions under which the work is to be paid and other related matters to it. The collective agreement must specify the working hours, breaks and holidays; wages; the professions, crafts, activities and places and other legal stipulations agreed upon by the parties.

A CBA may be concluded for definite or indefinite period. The duration of a CBA signed for definite period may not be less than one year and not more than three.

The collective bargaining agreement must be executed in triplicate, one for the employees, one for the employer, and one for the Ministry of Labour. The agreement may not be enforceable until a copy is filed at the Ministry of Labour.
A 2010 Decree establishes Higher Labour Council which is a permanent tripartite consultative body with the purpose to contribute to the economic and productive development of the country and the consolidation of a democratic system of labour relations based on decent work and permanent social dialogue. The Council is mandated to analyse the situation of the country in terms of work, employment and social protection in order to propose and promote national policies in respective field. The Council is composed of 9 members, with three members each from worker, employer and government side. The Council is chaired by the Minister for Labour and Social Security.


Right to Strike

Right to strike is provided under the constitution however excessively long list of essential services frustrates the right to strike.

A strike is legal temporary stoppage of work in an enterprise, establishment or business, agreed and carried out peacefully by a group of three or more workers with the sole purpose of improving or defending their common economic and social interests.

Strike is legal after all the methods of dispute resolution fail and strikers strictly adhere to the provisions provided by the law. Employees now can initiate a strike as long as 35% of the employees vote in its favour and the vote is ratified by 50% of the workforce plus one employee. Prior to the reform, the threshold was a lot higher, which made it difficult for employees to initiate a legal strike.

Strike is considered illegal if it is not peaceful and does not comply with the provisions of labour law. Employers also have the right to lockout workers. This right is subject to the same rules and restrictions as the right to strike. Employer is not obliged to pay wages during strike period as the employment contract suspends temporarily during this period.

A new decree regulates strikes in public services and gives effect to article 375 of Labour Code by specifying essential services. The essential services are those services whose interruption would endanger the life, personal safety or health of the whole or part of the population or which could have effect on delivery of goods and services which have direct bearing on the life and health of people.
These essential public services include prevention and health care services, emergency care services, electricity distribution and water supply, transporting of patients by land, water or air routes, and telecommunication services necessary for effective provision of other public services.

### 01/13 Work & Wages

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<tr>
<th></th>
<th>NR</th>
<th>Yes</th>
<th>No</th>
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</thead>
<tbody>
<tr>
<td>1. I earn at least the minimum wage announced by the Government</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>2. I get my pay on a regular basis. (daily, weekly, fortnightly, monthly)</td>
<td>😊</td>
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### 02/13 Compensation

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<th></th>
<th>NR</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>3. Whenever I work overtime, I always get compensation</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>4. Whenever I work at night, I get higher compensation for night work</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>5. I get compensatory holiday when I have to work on a public holiday or weekly rest day</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>6. Whenever I work on a weekly rest day or public holiday, I get due compensation for it</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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</table>

### 03/13 Annual Leave & Holidays

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<th></th>
<th>NR</th>
<th>Yes</th>
<th>No</th>
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<tr>
<td>7. How many weeks of paid annual leave are you entitled to?*</td>
<td>😊</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>8. I get paid during public (national and religious) holidays</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>9. I get a weekly rest period of at least one day (i.e. 24 hours) in a week</td>
<td>😊</td>
<td>☐</td>
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</table>

### 04/13 Employment Security

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<tr>
<th></th>
<th>NR</th>
<th>Yes</th>
<th>No</th>
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</thead>
<tbody>
<tr>
<td>10. I was provided a written statement of particulars at the start of my employment</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>11. My employer does not hire workers on fixed terms contracts for tasks of permanent nature</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>12. My probation period is only 06 months</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>13. My employer gives due notice before terminating my employment contract (or pays in lieu of notice)</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>14. My employer offers severance pay in case of termination of employment</td>
<td>😊</td>
<td>☐</td>
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</table>

### 05/13 Family Responsibilities

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<tr>
<th></th>
<th>NR</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>15. My employer provides paid paternity leave</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>16. My employer provides (paid or unpaid) parental leave</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>17. My work schedule is flexible enough to combine work with family responsibilities</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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</table>

### 06/13 Maternity & Work

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<tr>
<th></th>
<th>NR</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>18. I get free ante and post natal medical care</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>19. During pregnancy, I am exempted from nightshifts (night work) or hazardous work</td>
<td>😊</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>20. My maternity leave lasts at least 14 weeks</td>
<td>😊</td>
<td>☐</td>
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* On question 7, only 3 or 4 working weeks is equivalent to 1 “YES”. 

Decent Work Check Costa Rica is a product of WageIndicator.org and www.tusalario.org/costarica
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<tbody>
<tr>
<td>21.</td>
<td>During my maternity leave, I get at least 2/3rd of my former salary</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>22.</td>
<td>I am protected from dismissal during the period of pregnancy</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>23.</td>
<td>I have the right to get same/similar job when I return from maternity leave</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>24.</td>
<td>My employer allows nursing breaks, during working hours, to feed my child</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>07/13 Health &amp; Safety</td>
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<tr>
<td>25.</td>
<td>My employer makes sure my workplace is safe and healthy</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>26.</td>
<td>My employer provides protective equipment, including protective clothing, free of cost</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>27.</td>
<td>My employer provides adequate health and safety training and ensures that workers know the health hazards and different emergency exits in the case of an accident</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>28.</td>
<td>My workplace is visited by the labour inspector at least once a year to check compliance of labour laws at my workplace</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>08/13 Sick Leave &amp; Employment Injury Benefits</td>
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<tr>
<td>29.</td>
<td>My employer provides paid sick leave and I get at least 45% of my wage during the first 6 months of illness</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>30.</td>
<td>I have access to free medical care during my sickness and work injury</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>31.</td>
<td>My employment is secure during the first 6 months of my illness</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<td>32.</td>
<td>I get adequate compensation in the case of an occupational accident/work injury or occupational disease</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>09/13 Social Security</td>
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<tr>
<td>33.</td>
<td>I am entitled to a pension when I turn 60</td>
<td>☺️</td>
<td>☐️</td>
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<tr>
<td>34.</td>
<td>When I, as a worker, die, my next of kin/survivors get some benefit</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>35.</td>
<td>I get unemployment benefit in case I lose my job</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>36.</td>
<td>I have access to invalidity benefit in case I am unable to earn due to a nonoccupational sickness, injury or accident</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<td>10/13 Fair Treatment</td>
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<td>37.</td>
<td>My employer ensure equal pay for equal/similar work (work of equal value) without any discrimination</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>38.</td>
<td>My employer take strict action against sexual harassment at workplace</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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<td>39.</td>
<td>I am treated equally in employment opportunities (appointment, promotion, training and transfer) without discrimination on the basis of:*</td>
<td>☺️</td>
<td>☐️</td>
<td>☐️</td>
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</table>

* For a composite positive score on question 39, you must have answered “yes” to at least 9 of the choices.
I, as a woman, can work in the same industries as men and have the freedom to choose my profession

11/13 Minors & Youth

41. In my workplace, children under 15 are forbidden
42. In my workplace, children under 18 are forbidden for hazardous work

12/13 Forced Labour

43. I have the right to terminate employment at will or after serving a notice
44. My employer keeps my workplace free of forced or bonded labour
45. My total hours of work, inclusive of overtime, do not exceed 56 hours per week

13/13 Trade Union Rights

46. I have a labour union at my workplace
47. I have the right to join a union at my workplace
48. My employer allows collective bargaining at my workplace
49. I can defend, with my colleagues, our social and economic interests through "strike" without any fear of discrimination
Your personal score tells how much your employer lives up to national legal standards regarding work. To calculate your DecentWorkCheck, you must accumulate 1 point for each YES answer marked. Then compare it with the values in Table below:

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</table>

- **is your amount of “YES” accumulated.**

Costa Rica scored 39 times “YES” on 49 questions related to International Labour Standards

**If your score is between 1 - 18**

This score is unbelievable! Does your employer know we live in the 21st century? Ask for your rights. If there is a union active in your company or branch of industry, join it and appeal for help.

**If your score is between 19 - 38**

As you can see, there is ample room for improvement. But please don't tackle all these issues at once. Start where it hurts most. In the meantime, notify your union or WageIndicator about your situation, so they may help to improve it. When sending an email to us, please be specific about your complaint and if possible name your employer as well. Also, try and find out if your company officially adheres to a code known as Corporate Social Responsibility. If they do, they should live up to at least ILO standards. If they don't adhere to such a code yet, they should. Many companies do by now. You may bring this up.

**If your score is between 39 - 49**

You're pretty much out of the danger zone. Your employer adheres to most of the existing labour laws and regulations. But there is always room for improvement. So next time you talk to management about your work conditions, prepare well and consult this DecentWorkCheck as a checklist.